

TAG Academy

REACCLIMATION

Academic & Operational Systems
SY 2020-2021



WE PROMISE TO BE

Equitable | Accessible | Protective | Innovative | Empathic

Subject to change based on the number of students returning and staff serving through telework.

Our SY 2020-2021 systems (operating procedures) is a collection of policies designed to...

- 1 | Help protect students, teachers, administrators, and staff from the spread of COVID-19.
- 2 | Provide equitable and innovative learning experiences to eliminate social emotional and academic barriers to learning.
- 3 | Ensure instruction is effective and accessible to every student.
- 4 | Determine essential content and integrate blended learning (best practices in integrating technology) to address learning loss.
- 5 | Provide rich digital content for teachers to design learning experiences in an online platform.
- 6 | Provide targeted professional learning and rich digital content for teachers to enhance instructional practices which leverage technology to improve student learning.



Tuskegee Airmen Global Academy will use the considerations from the Centers for Disease Control, Georgia Department of Health and Georgia Department of Education to guide policy design until the district has outlined their guidelines. The policies will be fluid and adjusted based on the [Fulton County Board of Health COVID-19 Epidemiology Report](#).

Released May 11, 2020	<p align="center">Atlanta Public Schools Guidelines for End of Year Closeout (2019-2020) https://drive.google.com/file/d/1ber8Bye9JbNub5bIJLVdwRmNsdnkKX35/view?usp=sharing</p>
Updated May 19, 2020	<p align="center">CDC's Considerations for Schools 20 https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html</p>
Updated June 1, 2020	<p align="center">Georgia's Path to Recovery for K -12 Schools https://drive.google.com/file/d/1ldyEtfFkVIDWbPpjh4mQbiMo5FCZLY9j/view?usp=sharing Fulton County Board of Health Epidemiology Report (As of 6.2.2020)</p>



Child Care, Education, and Youth Programs

K-12 schools and child care programs

Georgia's Path to Recovery for K-12 Schools



Considerations and Recommendations for Georgia's Schools

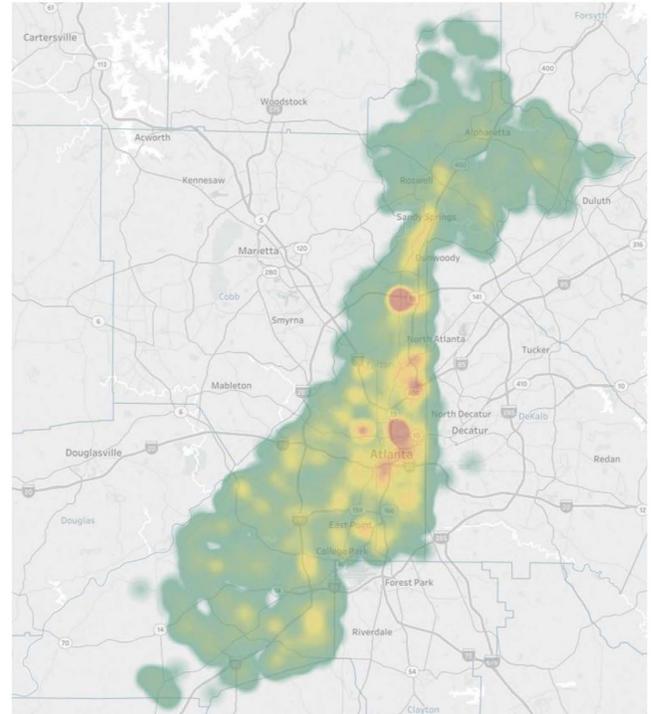
The Georgia Department of Education, in partnership with the Georgia Department of Public Health, has developed guidance to support districts and communities in determining their plans and strategies for reopening schools. *Georgia's Path to Recovery for K-12 Schools* provides a tiered approach with clear, actionable steps that are advisable before students and employees return to school buildings, along with guidance that is applicable throughout the 2020-2021 school year.

This approach is built upon the guidance and recommendations of health officials; it is strongly aligned to the reopening guidelines that have been provided by our state and federal leaders; and it's designed to help districts prioritize the health and safety of students and teachers as they open school buildings and deliver instruction for the 2020-2021 school year.

Georgia's Path to Recovery for K-12 Schools focuses heavily on the health and physical requirements necessary for reopening school buildings. The Georgia Department of Education will continue to provide guidance and recommendations to districts and schools on navigating the academic, social, and emotional effects of the COVID-19 pandemic on students and employees.

Georgia's Path to Recovery for K-12 Schools provides considerations, recommendations, and best practices to ensure a safe and successful 2020-2021 school year. **This guidance is not mandated, or state required.** Local school districts have the authority and flexibility to meet their individual needs and be responsive to their communities.

Fig. 4. Density Map of COVID-19 Cases in Fulton County (6/03/20)



NB. Data used excludes the outbreak-related cases diagnosed at long-term care facilities and reflects the current geographical distribution of COVID-19 diagnoses in the general Fulton County community.

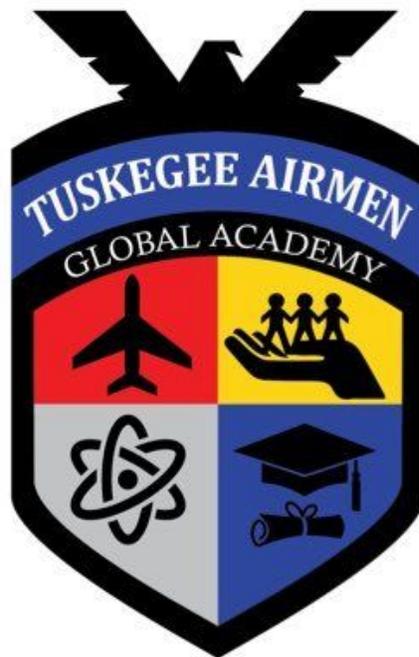
Policy Questions:

Is the policy feasible, practical, acceptable, and tailored to the needs of TAG Academy?

How long can we sustain the policy?

When will the policy change?

How do we evaluate the effectiveness of the policy?



Access Points of Building Entry & Exit Policy :

This policy is to design to ensure that TAG Academy students have functioning devices to facilitate blended learning, assessments, problem-based learning, and the ISTE standards.

Dates & Times	Policy Notes	Policy
July 23- May 21, 2021	<ul style="list-style-type: none"> ● Determine access points for entry. This should be a single point of entry. ● Establish entry and exit flow. ● Establish a protocol for arrival and dismissal of staff. ● Establish protocol for disinfecting high touch surfaces. 	<ul style="list-style-type: none"> ● The school’s single point of entry and exit will be the school’s main entrance. (See Image) ● School will establish staggered times for staff to arrive and exit by grade band. ● Clean/disinfect frequently touched surfaces at least daily and shared objects after each use. ● Mark spaced lines to enter the building and designate entrance and exit flow paths

Human Resource & Vulnerable Staff Policy:

Dates & Times	Policy Notes	Policy
Current Policy	<ul style="list-style-type: none"> ● Survey at-risk staff members to gauge their intentions in returning to work while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws ● Consult with local board attorneys and district human resources officials to offer special accommodations (such as an alternative teaching assignment) for personnel who are members of vulnerable populations ● Adhere to FERPA and HIPPA requirements 	<ul style="list-style-type: none"> ● Defer to the district’s policy.

	<ul style="list-style-type: none"> Adhere to state and federal employment law and extended leave allowances ¹ 	
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Health Care Screening Policy² :

Dates & Times	Policy Notes	Policy
August 4 - May 21, 2021 (Employment Act)	<ul style="list-style-type: none"> Screen staff (to the extent practicable): <ul style="list-style-type: none"> → Isolate and send home if internal temperature over 100.4°F (38°C) → Consider safety and privacy concerns (confidentiality should be maintained) 	<ul style="list-style-type: none"> Defer to the district's policy. The Wellness team (Nurse, Davis, Swanson, and Mills) will be stationed in the nurse office, principal's conference room, bookkeeper's office, main office copy room, and principal's office to take temperatures (See Video and Images). The pathway will have marked spacing 6 feet apart. Staggered entry by grade band. Staff will enter the main office following the path outline to ensure confidentiality. Staff will exit out the backdoor of the main office suite to classrooms if temperature is less than 100.4 degrees. Staff with a temperature of 100.4 degrees or higher will exit the backdoor of the main office suite to the parking lot.

Virtual Professional Learning Policy :

Policy Notes	Dates & Times	Policy Details
<ul style="list-style-type: none"> Professional learning opportunities will be provided to TAG Academy's staff to prepare them professionally, socially, and emotionally for the teaching in a COVID-19... 	Jan 4, 2021	COVID policies and procedures TKES & EPAT Sessions Team Meetings PBL Planning Sessions
	Asynchronous Wednesday	Review Master schedule for face to face instruction and virtual instruction . Asynchronous Wednesday's

¹ Georgia's Path to Recovery for K-12 Schools | Georgia Department of Education and Georgia Department of Public Health |

² Georgia's Path to Recovery for K-12 Schools | Georgia Department of Education and Georgia Department of Public Health | Practicing Prevention

		<p>The Academic House of Innovation will plan professional learning, group & individualized coaching and staff professional learning in alignment with the vision and mission of the school-Pathway to Premier: 502ONE!</p> <ul style="list-style-type: none"> ● PBL planning ● Professional learning ● Coaching Sessions
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Learning Environment Configuration Policy (for Brick & Mortar Setting):

Dates & Times	Policy Notes	Policy
Jan. 25-May 21, 2021	<ul style="list-style-type: none"> ● The square footage of a typical TAG Academy classroom can accommodate 15 student desks spaced 5.5 - 6 feet apart. ● The square footage of a typical TAG Academy classroom can accommodate seating for 30 students with students spaced 3 feet apart and a sneeze guard to separate students. (See Image) ● We will use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable)³ 	<ul style="list-style-type: none"> ● Each learning environment will be configured to space students 6 feet apart when feasible. If we are not able to seat students, 6 feet apart, sneeze guards will be installed for extra protections (See Image). ● Students’ desks will be turned to face in the same direction (rather than facing each other). If we are not able to seat students, 6 feet apart, sneeze guards will be installed for extra protections. ● Students (in classrooms without desks) will sit on both side of tables, spaced apart with the instillation of a sneeze guard ● Teachers will have the flexibility to design their learning environment based upon the social distancing guidelines.

³ Georgia’s Path to Recovery for K-12 Schools | Georgia Department of Education and Georgia Department of Public Health, “Use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable)”

Virtual Learning Environment Configuration Policy (for Online Driver Setting):

Dates & Times	Policy Notes	Policy
Jan. 4-May 21, 2021	<ul style="list-style-type: none"> ● TAG Academy will use the Google Classroom LMS to provide customized virtual learning experiences to our students through targeted digital content libraries. ● TAG Academy will use the Imagine Learning Suites LMS to provide virtual individualized differentiated learning experiences to students. 	<ul style="list-style-type: none"> ● Teachers will close out and archive the Google Classroom LMS used during the 2019 SY distance learning experience. (See Image) ● Teachers will set up the framework and add students to their Google Classroom LMS. ● Teachers will begin to explore and become familiar with the digital content libraries that will be used in Google Classroom. ● Teachers will begin to explore and become familiar with the Imagine Learning Suite LMS.

Learning Experience Design Policy :

Guiding Question: What is feasible, practical, acceptable, and tailored to the needs of TAG Academy? How long can we sustain? When will the policy change?

Dates & Times	Policy Notes	Policy
Jan. 25-May 21, 2021	<ul style="list-style-type: none"> ● Teachers will start engaging in design thinking to create learning experiences. ● Aspects of the Understanding by Design framework will be used to create lessons based upon A Big Picture Theme and Essential Questions. ● Teachers will build lessons around literacy, mathematics, and STEM. ● GSE, ISTE, NGSS, Mathematical Practices, Balanced Literacy, and Inquiry will serve as essential components of TAG Academy's academic systems. 	<ul style="list-style-type: none"> ● The Academic House of Innovation and teachers will use this time to start the process of researching, planning, and designing learning experiences. ● Teachers will need multiple days to design, plan, and gather materials for their learning experience (Brick and Mortar Only). ● Teachers will need multiple days to plan, design, and build learning experience in their Google Classroom LMS using digital content libraries (Online Driver Model Only).

Staff and Student Transition Policy :

Guiding Question: What is feasible, practical, acceptable, and tailored to the needs of TAG Academy? How long can we sustain? When will the policy change?

Dates & Times	Policy Notes	Policy
<p>Jan. 25-May 21, 2021</p>	<ul style="list-style-type: none"> ● Limit mixing between groups (to the extent practicable) ● For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> → Provide additional time for transitions (utilizing state seat time waiver to extend transition period) → Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated students to minimize congregation of students → Plan staggered class (ex: by hall, odd/even room numbers, grade/ discipline) changes to decrease number of students in hallways at one time 	<p>Each grade level is divided into 6 learning communities.</p> <ul style="list-style-type: none"> ● All students in grades K-2 will remain static. Teachers will rotate on a fixed schedule. ● Teachers will rotate on a fixed schedule between the classes created to address social distance recommendations and the number of students returning to the face to face model. (See Schedule) ● Beyond the Core Teachers will rotate on a modified schedule to provide enrichment offerings to students in grades K-5. ● Grade 5 (26 to date) will conduct class in the repurposed gym as the face to face learning space. The repurposed spaces are large areas that provide the students and teachers multiple options for learning with the ability to social distance. ● Grade 4 (24 to date) will conduct class in the repurposed Cafe as the face to face learning space. ● Grade 3 (23 to date) will conduct class in the repurposed adjoining STEM 1, STEM 2 and Art studio as the face to face learning space. ● The media center is also a repurposed learning space for grade levels. ● Students will rotate to outside classrooms identified for the grade level on a staggered schedule with walk pathways which route students in multiple directions, minimizing congestion and decreasing the number of students in an area.

Student Arrival Policy

- Students will enter building according to social distancing guidelines
- Each bus/car/van will hold students until school officials have given the all clear to safely unload. Enter the main stairwell.
- Bus and van riders will enter side exterior doors duplicating the dismissal process. Staff member at each landing. Need stoppers for each door.
- All students will be asked to wear their face mask as they enter the building.
- Students will be given hand sanitizer to rub on their hands as they enter the building.
- In the event students cannot enter the building immediately, they will stand on the appropriate marked areas to ensure social distancing guidelines are followed.
- Staff will be stationed throughout the building to make sure students walk in an orderly fashion directly to their designated classrooms while following appropriate social distancing guidelines. (BTC staff and permanent substitutes)

Student Dismissal Policy

- No parent will gain entry into the building unless it is an emergency.
- Early drop off is prohibited.
- What will the tagging process for transportation look?
- Note: need specific guidelines for how many students on each bus and multiple routes
- Front office must be notified in writing (not listed in Infinite Campus) and early dismissal requests will not be honored after 1:00pm.
- Students will not be dismissed from class until the adult arrives with proper ID.
- Students will exit building in a staggered dismissal process following social distance guidelines.
- The dismissal process will incorporate dismissing students based on their mode of transportation and by grade levels. Teachers will be positioned throughout the building to ensure students are six feet apart as they transition for dismissal
- Students will remain in their designated classrooms until their mode of transportation has been called.
- Students will be given hand sanitizer to disinfect their hands as they exit the building.
- The dismissal process will be handled in the following order:
 - a) Walkers
 - b) Buses
 - c) Car riders (gym: k-5)
 - d) Van riders remain in class until dismissal is complete
 - e) CNG remains in class until dismissal is complete

Breakfast/Lunch Policy

Can the Cafeteria Staff deliver lunch bags to the classroom? If not, what is the alternative?

- Student breakfast/lunch will be delivered to the classroom by designated staff.
- Classrooms will be provided trash bags so students can dispose of their own trash.
- Trash bags will be placed and disposed of by custodial staff.
- Teachers will distribute breakfast/lunch to minimize risk

Restroom Policy

- Grade levels will establish designated times for class restroom breaks.
- Will the district provide bottles of water for students?
- Teachers will only allow 3 students to enter the restroom at a time.
- Need a hall monitor on each hall (grade level paras and long term subs)
- These students must also be monitored by a hall monitor or designated adult to ensure social distancing guidelines are being followed in the restroom and hallway.
- Students will be given hand sanitizer to disinfect their hands upon return into the classroom.

Care Room

- Students that exhibit Covid 19 symptoms will be taken to the Care Room.
- Parents will be contacted and student will remain in the Care Room until parent arrives.
- Parents will be directed to notify the main office upon arrival.
- Student will be escorted by the Care Room Monitor out of the building.
- Care Room will be disinfected and prepped for future occurrences.
- In the event that a student becomes ill during the day he/she will be brought to the care room for immediate attention and the above procedures will be followed.

Cleaning

- Our custodial team will ensure that each classroom is thoroughly cleaned each day.
- Common areas and high traffic areas will be cleaned every hour throughout the day and when requested by an administrator.
- An outside vendor will clean and disinfect the building every Wednesday.

