

Your child’s class placement and success throughout the school year is very important to us. We are fortunate to have a very talented, energetic, knowledgeable and caring staff. Each of our grade levels works together as a team to plan and deliver high quality instruction each day at our school.

The placement of your child for next year is a very important decision. The process for placement takes many hours and we hope you can place your trust in your current classroom teacher to make careful choices. Below is a summary of our step by step process:

1. Student Profiles: Each teacher spends a great deal of time preparing information about your child to be considered for placement. Your child’s teacher reflects on your child’s learning strengths, areas where he or she may need more instruction, preferences, compatible classmates, special needs, and the best learning climate. This person knows your child the most as a student, in a classroom setting.
2. Creating Classes for 19-20: The grade level **teams meet together**, along with administration and support staff **to build balanced classrooms**. This year, we are using a technology program called “Class Creator” to help us with this process. Our team carefully considers each student’s individual needs and uses the following criteria to create compatible and balanced classrooms:

• Student profile	• Ethnicity
• Academic balance	• Equitable class size throughout the grade level
• Group dynamics	• Distribution of boys and girls
• Students identified for special services	• Parent input (Optional, not a requirement)

Our class creation process will be complete before the end of this school year. However, due to new student enrollees and possible unexpected staff changes, that information is not released until August.

3. 2019-20 Teacher Announced: Teacher assignments are revealed via **Campus Parent Portal** prior to our Meet & Greet on August 9th. Students can also attend our August 9th Back to School Meet & Greet to find out next year’s teacher. The first day of school is August 12th, 2019. Exciting!

We value parent input. Parent input is always an option! If you wish to give additional information regarding your child, please complete the input form. Note that requests for a specific teacher are not accepted because it discounts other important criteria and affects overall classroom composition. Please do not use teachers’ names. Parent/Guardian Input forms will be used during step #2 listed above.

Please return this optional form to school by May 10, 2019! Forms are being collected in the main office and then given to Principal Sofianos.

Parent/Guardian input forms received after May 10th, 2019 may not be included in class list consideration.

As a staff, we devote our expertise and time toward creating classroom assignments that ensure balance for optimal teaching and learning. We understand that you may have additional information to share about your child.

Please return this optional form to school by May 10th! Forms are being collected in the main office and then given to Principal Sofianos.

Student's Full Name:

Grade Next Year, 2019-20:

1st 3rd 5th

Current Homeroom Teacher:

2nd 4th

The most important priority I have for my child in school is:

Strengths my child has:

Challenges my child faces:

Other factors I would like considered (health issues, learning style, special needs, peer concerns, behavior, family history, twin's preference of same or not same classroom)

Parent Signature: _____ Date: _____

Note: Forms that suggest a teacher's name will not be considered.