

# Meeting Minutes

Burgess-Peterson Academy

Date: January 16, 2020

Time: 5:45pm

Location: Media Center

- I. Call to Order
- II. Roll Call; Establish Quorum

Role	Name (or Vacant)	Present or Absent
Principal	David White	Present
Parent/Guardian	Jeanne Fore	absent
Parent/Guardian	Ashley Dyson	Present
Parent/Guardian	Mary Santanello	Present
Instructional Staff	Melanie Searcy	Present
Instructional Staff	Morgan King Ray	Present
Instructional Staff	Asiaa Karriem	Present
Community Member	Marc Takacs	Present
Community Member	Andre Pam	Present
Swing Seat		
	John Franklin, Exec director of transportation	Dept of transportation

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

- A. **Approval of Agenda:** Motion made by: [Dyson](#) ; Seconded by: [Searcy](#)  
 Members Approving: 8  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion [Passes]**
- B. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: [Dyson](#); Seconded by: [Searcy](#)  
 Members Approving: 8  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion [Passes]**

## IV. Discussion/Information Items

### A. Updates/report from APS transportation

- i. Concerns around substitute drivers and bus stop times being late or early. There has been chatter about a GPS on the buses.
- ii. Bus tracking app: Just finished pilot for app called “Here comes the bus.” – bus drivers will be able to log on to a tablet that will show the route they are on and who to pick up where based off what parent/guardians input. Working out some unique APS kinks. Close to making a decision... Hope to roll out Aug 2020. Families will be able to download app, register child and get alerts. 97 kids were registered during the pilot. You can set as a parent/guardian the radius in which you want the notification that bus is near.
- iii. Once the bus is in the radius, parents will be able to see/track the bus on their phone/device...similar to Uber. Includes SWD, and transitional kids once they are transferred to an APS bus
- iv. Works in morning and afternoon. Not for field trips, tutorial.
- v. Does not work for administrative login
- vi. Text alert possible in the meantime while the app is waiting? The previous effort used “Blackboard” is being retired. It wasn’t effective in reaching parents
- vii. Call center reps are available at 5:30am- 7:00pm. If the bus is late, parents can call 404-802-5500.
- viii. “Lets talk” tracks recurring concerns.

### B. Strategic Planning review and input

- i. New Priority 1 to become a merger of 1&3
  1. Strengthen Early literacy + increase lexile level for 3-5<sup>th</sup>
    - a. Upgrade media center
    - b. Implement guided reading program BAS
    - c. Principal White will provide the 2019 % data for performance measure (red): “75% of 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> graders will attain lexile level of 670, 840, and 920 respectively
- ii. New Priority 2 to become a merger of 2 &5
  1. Become IB Authorized + Build systems to support IB implementation
    - a. Add Spanish exposure to pk –k and science lab to 2D. Scratch “extended arts” and say “band”

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- iii. Priority 3 to focus on measuring, tracking and reporting subgroup data  
“Closing the Gap”
  - 1. standardized test and grade reports
  - 2. cultural awareness
  - 3. wraparound services
- iv. Priority 4 teacher efficacy –
  - 1. Adding Level 2 IB training,
  - 2. culturally responsive teaching practices
- v. Priority 5 – to become current number 6 with the addition of collaborating and strengthening relationship with King and East Atlanta businesses (EABA)
  - 1. Add a measure for King data. Track % of 5<sup>th</sup> graders going to King and grow the number yr over yr.
  - 2. Idea to reach out to Lewis Cartee or a King PTA member to come to the Feb 1. Taco party to speak about King.
  - 3. Erin Jewell to speak at EABA meeting regarding RunFest. Asiaa Karriem current board member of EABA...current connections
- vi. Priority 6- Current number 7 (foster positive culture)
  - 1. remove student attendance initiative (7A). <goal met>
  - 2. Implement SEL for school staff.
  - 3. Support culture club
- vii. As we have met and maintained the following performance measures, they will be moved off the strategic plan:
  - 1. All homeroom and special education teachers will complete OG phonics training
  - 2. Maintain student attendance >97%
  - 3. Maintain suspension rate <1%
- C. Preliminary SY20/21 budget review
  - i. Principal White presented the [FY2021 budget allocations based on projected enrollment](#). Total earned \$5,522,822
  - ii. SY20/21 projections and classes
    - 1. Enrollment projection - 512 (not including pk and low-incidence special education)
    - 2. Add another class at 1<sup>st</sup> and 4<sup>th</sup> grade
- D. February meeting date set for February 13 at 5:45pm in the media center.
  - i. Principal White will present detailed final budget recommendation to be approved at the March meeting.

### V. Announcements

#### A. Announcements

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- i. Diane Jacobi from the Go team office said we can vote on swing seat candidate in her absence. Go team decided to wait until next meeting when she could be present.
- ii. There will be a budget meeting Tuesday at 5:30pm to dive deeper into SFF formula downtown at CLL
- iii. Election season is here. 2 parents and 2 teachers are up for election. Asiaa, Melanie, Mary and Jean terms are ending this year and are not eligible for reelection. Start advertising to fill the vacant Go TEAM seats. Declarations close Feb 28. APSstrongschools.com

### VI. Adjournment

Motion made by: [Dyson ]; Seconded by: [KingRay]

Members Approving: 8

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

ADJOURNED AT [7:30PM]

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Minutes Taken By: [Asiaa Karriem]

Position: [Secretary]

Date Approved:

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