## Bomb Threat Checklist

- Remain Calm
- Keep the Person Talking
- Note the Conversation

<table>
<thead>
<tr>
<th>Date:</th>
<th>Day:</th>
<th>Time received:</th>
</tr>
</thead>
</table>

Telephone number at which call is received: ____________________________

Type of call: ____________________________

Exact wording of bomb threat: ____________________________

---

**Ask the following questions:**

When is the bomb going to explode?

Where is the bomb right now?

What does the bomb look like?

What kind of bomb is it? (plastic, TNT, nitro, etc.)

What will cause the bomb to explode?

Did you place the bomb?

Why?

What is your address?

What is your name?

---

### Caller Information (check the appropriate answer)

- **Sex of caller:**
  - [ ] Male
  - [ ] Female

- **Approximate age:** _________
- **Race:** _________
- **Length of Call:** _________

**Voice:**

- [ ] Calm
- [ ] Soft
- [ ] Stutter
- [ ] Excited
- [ ] Laughter
- [ ] Rasp
- [ ] Rapid
- [ ] Normal
- [ ] Slurred
- [ ] Ragged
- [ ] Deep Breathing
- [ ] Disguised
- [ ] Accent
- [ ] Nasal
- [ ] Angry
- [ ] Loud
- [ ] Accent
- [ ] Slow
- [ ] Crying
- [ ] Deep
- [ ] Distinct
- [ ] Whispered
- [ ] Clearing Throat
- [ ] Crack

**Voice**

- [ ] Familiar *(If voice is familiar, who did it sound like?)*

- **Background Sounds:**
  - [ ] Street Noise
  - [ ] Factor Machinery
  - [ ] Voices
  - [ ] Crokery
  - [ ] Animal Noises
  - [ ] Clear
  - [ ] PA System
  - [ ] Static
  - [ ] Music
  - [ ] House Noises
  - [ ] Long Distance
  - [ ] Local
  - [ ] Motor
  - [ ] Office Machinery
  - [ ] Booth
  - [ ] Other *(please specify)*

- **Bomb Threat**
  - [ ] Well Spoken *(education)*
  - [ ] Incoherent
  - [ ] Taped
  - [ ] Message read by threat maker
  - [ ] Irrational

- **Language:**
  - [ ] Foul

- **Remarks:**

---

**Your Name:** ____________________________

**Department:** ____________________________

**Phone:** ____________________________

**Additional Notes:** ____________________________