

Meeting Minutes

[Toomer Elementary School]

Date: [12/3/18]

Time: [3:30pm]

Location: [Toomer ES media center]

- I. Call to order: [3:40pm]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Caroline Brown	Present
Parent/Guardian	Celeste Walley-Jean	Present
Parent/Guardian	Tiffany Tate	Absent
Parent/Guardian	Reshell Baldini	Present
Instructional Staff	Daron Frazier	Present
Instructional Staff	Kaitlin Clark	Present
Instructional Staff	Takiyah Bailey	Present
Community Member	Susannah Davis	Present
Community Member	Vijay Maker	Present
Swing Seat	Emily Max	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Emily Max; Seconded by: Vijay Maker
 Members Approving: All
 Members Opposing: None
 Members Abstaining:
Motion [Passes]
- b. **Approval of Previous Minutes: 9-19 (change spelling of Reshell's name)**
 Motion made by: [Emily Max]; Seconded by: [Vijay Maker]
 Members Approving: unanimous
 Members Opposing:
 Members Abstaining:
Motion [Passes]
- c. **Approval of Previous Minutes: 10-22**
 Motion made by: [Susannah Davis]; Seconded by: [Kaitie Clark]
 Members Approving: unanimous
 Members Opposing:
 Members Abstaining:
Motion [Passes]

- d. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
1	9/19/2018	3:30 – 5:00	Toomer Elementary Media Center	No
2	10/22/2018	3:30 – 5:00	Toomer Elementary Media Center	Yes
3	12/3/2018	3:30 – 5:00	Toomer Elementary Media Center	Yes
4	1/28/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
5	2/25/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
6	3/25/2019	3:30 – 5:00	Toomer Elementary Media Center	Yes
7				
8				

IV. Action Items

- a. **Action Item 1:** Background check and badges – schedule date to go
- b. **Action Item 2:** APS email, pictures for website, bios for website, update of website – Mr. Carpenter
- c. **Action Item 3:** SMART goals
- d. **Action Item 4:** Vote on updated strategic plan in January
- e. **Strategic Plan:** Look at previous plan and update as necessary
 - i. Mrs. Brown spoke on topics of strategic plans and things she has already put in place to address these issues
 - ii. Number 6 – developing teacher leaders

V. Discussion Items

- a. **Discussion Item 1:** School Scores – (to be discussed in Principal’s report)
- b. **Discussion Item 2:** SMART goals – discuss what these are and next steps
 - i. 2019 – 2020: improve tier 1 instruction. Continue to unpack standards
 - ii. Like to hire a math coach
 - iii. Like to hire a reading specialist
- c. **Discussion Item 3:** Questions about process for candidates for Principal

VI. Information Items

- a. **Principal’s Report—Overview of CCRPI**
 - i. Parkside – most comparable data to Toomer
 - ii. CCRPI – 51.9
 - iii. Achievement equal, CCRPI scores are different
 - iv. Focus on developing and proficient learners for teaching and staffing
 - v. Race 2 Read and AR to encourage reading

- vi. CCRPI Goal setting as a staff – 74
- vii. Departmentalized 4th and 5th grade
- b. **Information Item 2:**
- c. **Information Item 3**
- VII. Announcements**
 - a. New Meeting
 - i. Go Team Working Session – January 14th
 - b. Lanta Gras parade – through PTA
- VIII. Public Comment**
 - a. Shell Cobb: plan sounds IB approved, appreciates the changing of classes for 5th grader, supports test score goals, great teachers doing great work, Community Engagement committee, Construction Committee (??). Regarding new hires (reading support) – is she working with struggling readers? AR.
 - b. Shondra Dixon: Go Team support
- IX. Adjournment**

Motion made by: ; Seconded by:
Members Approving: Unanimous
Members Opposing: None
Members Abstaining: None
Motion Passes

ADJOURNED AT 4:38pm

Minutes Taken By: [Kaitie Clark](#)

Position: [Secretary](#)

Date Approved: 1/28/19