

## Meeting Minutes

Burgess-Peterson Academy

Date: August 16, 2018

Time: 5:30 p.m.

Location: BPA Media Center

I. Call to order: 5:37

II. Roll Call

Role	Name	Present or Absent
Principal	David White	Present
Parent/Guardian	Jeanne Fore	Present
Parent/Guardian	Geri Thomas	Absent
Parent/Guardian	Mary Santanello	Present
Instructional Staff	Melanie Searcy	Present
Instructional Staff	Asiaa Karriem	Present
Instructional Staff	Tracy King	Present
Community Member	Sue Ellen Wortzel	Present
Community Member	Marc Takacs	Present
Swing Seat	Aretta Baumgartner	Absent

III.

Quorum Established: Yes

III. Action Items

a. Approval of Agenda: Motion made by: Asiaa Karriem; Seconded by: Jeanne Fore

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion Passes

b. Approval of Previous Minutes: List amendments to the minutes: NA

## Meeting Minutes

Motion made by: [Asiaa Karriem](#); Seconded by: [Jeanne Fore](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

## Meeting Minutes

- c. **Fill Vacant Positions**
- d. **Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Marc Takacs
GO Team Members <b>In favor</b>	7
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

- e. **Election of Officers**
  - i. **Chair: Result: [Jeanne Fore](#)**

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Jeanne Fore
GO Team Members <b>In favor</b>	7
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

- ii. **Vice Chair: Result: [Sue Ellen Wortzel](#)**

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	Sue Ellen Wortzel
GO Team Members <b>In favor</b>	7
GO Team Members <b>Opposed</b>	0

## Meeting Minutes

GO Team Members Abstaining	0
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iii.

iii. Secretary: Result: [Melanie Searcy](#)

<b>Officer Position:</b>	Secretary
<b>Nominee's Name:</b>	Melanie Searcy
GO Team Members In favor	7
GO Team Members Opposed	0
GO Team Members Abstaining	0

iv.

iv. Cluster Representative: Result: [Jeanne Fore](#)

<b>Officer Position:</b>	Cluster-Representative
<b>Nominee's Name:</b>	Jeanne Fore
GO Team Members In favor	7
GO Team Members Opposed	0
GO Team Members Abstaining	0

a.

## Meeting Minutes

- f. Set GO Team Meeting Calendar (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
1	August 16, 2018	6:00 p.m.	BPA Media Center	Yes
2	September 13, 2018	6:00 p.m.	BPA Media Center	Yes
3	November 8, 2018	6:00 p.m.	BPA Media Center	Yes
4	January 10, 2019	6:00 p.m.	BPA Media Center	Yes
5	March 14, 2019	6:00 p.m.	BPA Media Center	Yes
6	May 2, 2019	6:00 p.m.	BPA Media Center	Yes

### Review and Approve Public Comment Format

As the Burgess-Peterson Academy GO Team welcomes input from students, staff, parents and members of the community, each meeting will include an opportunity for public comment. To register for an opportunity to speak three options are given:

Email Tracy King (GO Team member) at [tdking-holmes@atlanta.k12.ga.us](mailto:tdking-holmes@atlanta.k12.ga.us)  
Visit the sign up sheet in the vestibule at the front of the school until 5:30 pm, Monday-Thursday the week of our schedule meetings.  
Sign up until 6pm during the meeting.  
Please include your name, email address and topic.

Motion to adopt made by: [Asiaa Karriem](#); Seconded by: [Jeanne Fore](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

## Meeting Minutes

### Review and Adopt GO Team Norms

- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.

Motion made by: [Asiaa Karriem](#); Seconded by: [Jeanne Fore](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion **Passes**

#### IV. Discussion Items *Public Comment from 5th Grade Student/Concerns over Recess*

#### V. Information Items

- a. Principal's Report [School Enrollment and Leveling](#)

#### VI. Announcements [GoTeam Summit will be held Saturday, September 22, 2018.](#)

#### VII. Adjournment

Motion made by: [Jeanne Fore](#) ; Seconded by: [Asiaa Karriem](#)

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

Motion **Passes**

**ADJOURNED AT 6:44 p.m.**

## Meeting Minutes

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**Minutes Taken By:** Tracy D. King

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]