

# Meeting Minutes

**Burgess-Peterson Academy**

**Date: September 13, 2018**

**Time: 5:30PM**

**Location: Media Center**

- I. Call to order: 5:38PM
- II. Roll Call

| Role                | Name (or Vacant)   | Present or Absent |
|---------------------|--------------------|-------------------|
| Principal           | David White        | Present           |
| Parent/Guardian     | Jeanne Fore        | Present           |
| Parent/Guardian     | Geri Thomas        | Absent            |
| Parent/Guardian     | Mary Santanello    | Present           |
| Instructional Staff | Melanie Searcy     | Present           |
| Instructional Staff | Asiaa Karriem      | Present           |
| Instructional Staff | Tracy King         | Present           |
| Community Member    | Sue Ellen Wortzel  | Present           |
| Community Member    | Marc Takacs        | Present           |
| Swing Seat          | Aretta Baumgartner | Absent            |

Quorum Established: Yes

- III. Action Items *(add items as needed)*
  - a. **Approval of Agenda:** Motion made by: [David]; Seconded by: [Sue Ellen]  
Members Approving: 7  
Members Opposing: 0  
Members Abstaining: 0  
**Motion [Passes/Fails] Passes**
  - b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
Motion made by: [Sue Ellen]; Seconded by: [Melanie]  
Members Approving: 7  
Members Opposing: 0  
Members Abstaining: 0  
**Motion [Passes/Fails] Passes**

IV. Filling vacant position---Recommendation at next meeting by Mr. White---will only be for 1 year

V. Discussion Items *(add items as needed)*

a. **Discussion Item 1:** School Facilities Concerns & Limitations: BPA is slated for 875

We need a programming audit to reflect our true building capacity. Mr. White feels closer to high 600's  
Growth in JC, close & over capacity, BPA is getting full.  
Plan from cluster advisory team to address the issue with the district

Resource Example: Dekalb Co. planning tool (website)

Questions: How do you come up with the formula to determine capacity?

Will there be a two campus options?

1<sup>st</sup> Step: Alva Hardy/Jerry Smith at facilities

\*\*Continue the Discussion with possible expert visitors to join next meeting...

Official request will be made from the BPA Go Team

b. **Discussion Item 2:** Go Team Focus for 2018

\*\*IB Authorization Visit—GO Team & Parental Involvement

Parent Share Group-Target parents with multiple children/different grade levels to speak on growth

More options for access for IB engagement sessions

\*\*Communication Protocol (School? District?)

\*\*6<sup>th</sup> Grade Transition-working with King Middle School and the Jackson Cluster Advisory Team

VI. Information Items

a. Title I Parent Information and Update-Ottavia Lang, BPA Title I designee

Ms. Lang presented the BPA Title I program including an explanation of what Title 1 is, our school-wide goals, what her role is as the Title 1 Parent Liaison, and the budget.

Communication: Reaching out to more parents, where to focus our outreach, suggestion boxes, social media presence, and teacher communication platforms

b. **Principal's Report:**

**Staffing:** New KDG class is up and running. Hillaby Bannister from E. Rivers. Will start on Monday, 9/17.

**Enrollment Updates:** Class size updates on grade levels

## Meeting Minutes

- c. **Follow up on recess question:** Policy Rep for APS clarified and backed up our current recess policy.
- d. **IB Update:** On target for authorization request. Times/Dates for Parent Engagement sessions will be announced. Incentives for attendance at parent meetings

**VII. Announcements** [GO Team Summit on same day as Strut](#)

**Tuesday, PTA Strut work night (crafts, prep for float)**

**Award winning Spanish teacher, A. Karriem (first ever)**

**VIII. Public Comment:**

BPA parent was concerned about the promotion of football across the district and BPA's promotion of Cluster Night Football with a Brag Tag incentive.

**IX. Adjournment**

Motion made by: [\[Asiaa\]](#); Seconded by: [\[Sue Ellen \]](#)

**Members Approving:** 7

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion [Passes/Fails] Passes**

**ADJOURNED AT** [\[7:00PM\]](#)

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**Minutes Taken By:** [Melanie Searcy](#)

**Position:** [GO Team Secretary](#)

**Date Approved:** [\[Insert Date When Approved\]](#)