

# Meeting Minutes

**Burgess-Peterson Academy**  
**Date: September 12, 2019**  
**Time: 5:45**  
**Location: BPA Media Center**

- I. Call to Order
- II. Roll Call; Establish Quorum

| Role                | Name (or Vacant) | Present or Absent |
|---------------------|------------------|-------------------|
| Principal           | David White      | Present           |
| Parent/Guardian     | Jeanne Fore      | Present           |
| Parent/Guardian     | Ashley Dyson     | Present           |
| Parent/Guardian     | Mary Santanello  | Present           |
| Instructional Staff | Melanie Searcy   | Present           |
| Instructional Staff | Morgan King Ray  | Present           |
| Instructional Staff | Asiaa Karriem    | Present           |
| Community Member    | Marc Takacs      | Absent            |
| Community Member    | Andre Pam        | Present           |
| Swing Seat          |                  |                   |

Quorum Established: [Yes]

### III. Action Items *(add items as needed)*

- A. **Approval of Agenda:** Motion made by: [Searcy](#) ; Seconded by: [KingRay](#)  
 Members Approving: 7  
 Members Opposing: 0  
 Members Abstaining: 0  
**Motion [Passes]**
- B. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: [Searcy](#); Seconded by: [KingRay](#)  
 Members Approving: 7  
 Members Opposing: 0  
 Members Abstaining: 0

### IV. Motion [Passes]

#### V. Discussion/Information Items

- A. Discussion Item 1: Update on IB Authorization
  - i. Tracy King – 4 matter to address. Upload evidence by Oct 30: Gifted model, Category I training for 8 teachers, Collaborative planning with specialists’ team, learning engagements and reflections. Tracy shared the school’s commendations from IB authorization visit.

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- B. Principal's Updates: GMAS Spring 2019 Data Review
  - i. Enrollment summary: 544. Leveling done, received reserve dollars back (~50k) to go to materials and supplies.
  - ii. 81.1(3yr average): 9th place. Tied 12th place with Bolton for SY18-19
  - iii. Mr. White will provide Cohort and State average comparison tracking report data.
  - iv. Search other schools' strategic plans (Bolton, SPARK, Lin, Morningside) to get an idea of what is working well for them
  - v. Idea to get a pulse from the school community on priorities for new strategic plan.
- C. Update on Swing Seat Nomination
  - i. Sent letter to our top candidate. No response yet. Andre Pam to reach out to Ga Aquarium contact
- D. Review of Strategic Plan
  - i. Consider: Are there priorities we have outgrown? Are there priorities to beef up?
  - ii. Mr. White will email a copy of our strategic plan

### VI. Announcements

- A. Announcements
  - i. GO team training Summit 9/28
  - ii. Taco Night: Sat, Feb 1, 2020
  - iii. Study abroad 2020 update

### VII. Adjournment

Motion made by: [Dyson]; Seconded by: [Searcy]  
Members Approving: 7  
Members Opposing: 0  
Members Abstaining: 0  
Motion [Passes]

**ADJOURNED AT [7:12PM]**

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**Minutes Taken By:** [Asiaa Karriem]

**Position:** [Secretary]

**Date Approved:**

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